



West Bengal Agro Industries Corporation Ltd.
(A Govt. Undertaking)
Registered Office: 23B, Netaji Subhas Road, 3rd Floor,
Kolkata – 700001

CIN: U29211WB1968SGC027349
Phone No. 2230-2314
2230-2315
FAX No. 2230-0156
E-mail: wb_agro@vsnl.net
Website: www.wbagroindustries.com

NIQ No. WBAIC/PD/PM/PGN-1(H)/NIQ-03/2018-19/172

Dated : 11.05.2018

NOTICE INVITING QUOTATION

1. INVITATION:

The Project Manager, West Bengal Agro Industries Corporation Ltd., Kolkata invites Sealed Quotations from the eligible, experienced and resourceful bonafide concerned Agents/Firms/Companies/Vendors within West Bengal for providing Comprehensive Annual Maintenance Contract of Desktops, Laptops, Printers, Scanners, UPSs and Network Equipment's installed at Head Office (N. S. Road) and others district office of this corporation for 02 years from the date of issue of Work Order having sufficient credential and financial capability.

Scope of Work:

Gr. No.	Description of Items	Place	Token Earnest Money (Rs.)	Cost of Tender Paper (Rs.)	Eligibility of Contractor
01.	Comprehensive Annual Maintenance Contract of Desktops, Laptops, Printers, Scanners, UPS, LAN, Router, Switch for 02 years from the date of issue of Work Order.	1. Head Office (N. S. Road) 2. Taratala Central Store 3. Barasat 4. Chinsurah 5. Pursurah 6. Egra 7. Krishnagar 8. Paschim Medinipur 9. Panskura 10. Burdwan	15,000/- (Fifteen) Thousand in favour of "West Bengal Agro Industries Corporation Limited"	1,000/- plus GST @ 18% (Non-refundable)	Bonafide Concerned Agents/Firms/Companies/Vendors & with necessary credential.

The quotation paper will be available from the Project Manager, West Bengal Agro Industries Corporation Ltd at 23B, Netaji Subhas Road, 3rd floor, Kolkata – 700001 from 11/05/2018 at 11:00 am to 23/05/2018 upto 03.00 pm.

The requisite tender cost must be submitted in cash to the Project Manager and a copy of receipt should be enclosed with the quotation. No exemption of Tender Fees will be allowed.

Both **Technical** and **Financial Documents** are to be submitted concurrently duly signed as per scheduled date & time. The documents submitted by the bidders should be properly indexed & self-attested with seal.

The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL DOCUMENTS** of the tenderer is found qualified by the 'Tender Committee' of the West Bengal Agro Industries Corporation Limited. The decision of the 'Tender Committee' will be final and binding on all concerned and no challenge against such decision will be entertained.

2. Schedule of Tender:

The schedule of Tender is given as under:

Sl. No.	Particulars	Date & Time
01.	Date of publishing of NIQ	11.05.2018 after 10.30 AM
02.	Documents purchase start date (Offline)	11.05.2018 after 10.30 AM
03.	Documents purchase end date (Offline)	23.05.2018 upto 03:00 PM
05.	Bid submission start date (Offline)	11.05.2018 after 10.30 AM
07.	Bid Submission end date (Offline)	24.05.2018 upto 01:00 PM
08.	Technical Bid opening date (Offline) (Venue: In the chamber of The Project Manager, WBAICL, Kolkata – 700001)	24.05.2018 at 02.30 PM

Contd... (02)

GENERAL TERMS AND CONDITIONS

1. Eligibility Criteria:

- a) The word "Vendor" here includes registered company, partnership firm or proprietary concern.
- b) The applicant vendor should have at least two years experience in providing equivalent AMC work.
- c) The applicant company should furnish its standing goodwill through certificate from its clients to whom service have been provided in the past.
- d) The responding vendor shall have adequate capacity to execute AMC in stipulated time.

2. Addresses:

For all purposes of the contract including arbitration there under, the address of the supplier mentioned in the Tender shall be final unless the contractor notifies a change of address by a separate letter sent by post with acknowledgement due to the Corporation. The supplier shall be solely responsible for the consequences of any omission or error to notify the change of address in the aforesaid manner.

3. Earnest Money:

Earnest Money of Rs. 15,000/- (Rupees Fifteen Thousand Only) may be accepted in the form of Demand Draft on any scheduled Indian Bank which is approved by the Reserve Bank of India and drawn in favour of 'West Bengal Agro Industries Corporation Limited' payable at Kolkata. The Earnest Money should be valid for a period 90 days beyond the final bid validity period.

i. Exemption from earnest money deposit:-

Necessary specified exemption from deposit of Earnest Money will be allowed for SSI Units located in any District of West Bengal as per prevailing rules and conditions subject to producing documentary evidence of proof for such exemption from depositing Earnest Money.

ii. Refund of Earnest Money deposit:-

The Earnest Money of all the unsuccessful tenderers will be refunded by the Project Manager within 30 days from the date of finalization of the tender on receipt of application from tenderers. In case of Successful Tenderer the Earnest Money deposit will be kept as Security Deposit and will be released after 180 days counted from the date of completion of the work.

iii. Forfeiture of Earnest Money Deposit:-

Earnest Money deposit is liable for forfeiture in the event of: -

- a) Withdrawal of offers while offers are under consideration during the validity period.
- b) Non acceptance of work order.
- c) Non execution of Agreement within the stipulated time, after receiving the work order.

iv. No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the Department in respect of any previous work will be entertained.

v. No claim shall lie against the Corporation in respect of erosion in the value or interest on the amount of Earnest Money Deposit or Security Deposit.

4. Preparation and Submission of Tender:

- Bidder should take into account any corrigendum published on Notice Board of this Corporation before submission of bids.
- A standard format for quoting rates has been provided in the document. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable.
- The Tenderer **should sign and affix his/ her firm's stamp on each page of the Tender and all its Annexure** as the acceptance of the offer. **NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS NOTICE INVITING QUOTATION.**
- The Proforma as per Annexure-III along with all other necessary documents duly completed in all respect and duly signed and in a sealed envelope (A4 Size) is to be submitted at the reception of the Corporation at the above address superscribing on the envelope **"Rate for Annual Maintenance Contract of Desktops & IT Equipments"** within 24/05/2018 upto 01:00 pm. The NIQ No. should also be superscribed on envelope mentioning due date.
- Before submitting the quotation, the quotationer may inspect the machines and the accessories at Head Office & other unit offices (as mentioned above) at their own cost.

5. Technical Documents:

- a) GST Registration Certificate, PAN, P. Tax (Challan) (Latest)
- b) Proprietorship Firm (Trade License) or Partnership Firm (Partnership Deed, Trade License) or Ltd. Company (Incorporation Certificate, Trade License) or Society (Society Registration Copy, Trade License)
- c) Earnest Money & Copy of Tender Cost Receipt.
- d) The applicant company should furnish its standing goodwill/satisfactory certificate from its clients (preferably Government/PSU/MNCs) to whom service have been provided in the last 02 years. Copy of Work Order including completion/satisfactory performance report should be enclosed for reference.
- e) The NIQ with all agenda & corrigendum/addendum.
- f) Annexure – I
- g) Annexure – II

N.B.: Failure of submission of any of the above mentioned documents will render the tenderer liable to be rejected.

6. Commercial Bids:

- ❖ The Commercial Bid should be submitted in the format given in the documents. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable.
- ❖ The price quoted shall be firm and final and inclusive of all taxes or any other charges. The AMC rates should be inclusive of all parts of all the items.
- ❖ The Quotationers should quote their rates inclusive of all demands (Supply, installation, configuration, commissioning, etc.) in the Proforma as per Annexure-III. The quotationer should quote their rate both in figure and words.
- ❖ Prices charged by the Supplier for Supply, installation, configuration and commissioning of delivered and service performed under the Contract shall not be higher than the prices quoted by the Supplier in his Bid.
- ❖ No extra expenses will be borne by the corporation for Travelling and other purpose.
- ❖ No charges will be paid for change of place of installation (Except: If the desktop need to transfer to any district office from Head Office or vice versa or inter district offices. In this case, only travel allowances will be paid against TA Bill).
- ❖ Some machines and accessories are within manufactures' warranty period, after expiry of the warranty period, those machines and accessories will also be included in the AMC period but at the rate calculated on monthly basis (For e.g. If the rate quoted for only desktop is Rs. 2,400/- for 02 years, then per month the AMC cost will be Rs. 100/-, and if a machine included for the same AMC period on 01.06.2019, then the Total AMC cost for the machine upto 31st May 2020 will be Rs. 1,200/-).
- ❖ The rate will remain valid for 02 years from the date of issue of Work Order & the Tenderer will be bound to execute the work during the period of validity.
- ❖ No terms and conditions should be entered by the Tenderer along with commercial bid. Any conditional bid will not be entertained.
- ❖ Canvassing in any form is strictly prohibited and in the event any quotationer is resorting to such practice, his quotation will be liable for rejection.
- ❖ Modification, in any form, by the quotationer will not be permitted after the quotation is opened.
- ❖ The selection of the lowest bidder will be on basis of the Total AMC charges inclusive of all taxes & duties. No comparison will be made on individual item basis.

7. Validity of Bids:

The bids shall be valid for 02 years from the date of issue of Work Order and may be extended for further period of six months. During the validity period, Tenderer will not be allowed to withdraw or revise his offer on his own. Once the Tender is accepted and work awarded, the rates will be valid for the entire contractual period. At the discretion of Competent Authority, the validity can be extended beyond the mentioned period up to six months under same terms and condition but at monthly and device wise rate.

8. Payment of Bill :

- ✚ Payment shall be made quarterly at the end of the quarter on production of satisfactory service report from Head Office & unit offices of WBAICL.
- ✚ No payment shall be made in advance nor shall any loan from any bank or financial institution be recommended on the basis of the order of award of work order.

- ✚ The Corporation shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding Para.
 - ✚ The term “payment” mentioned in this Para includes all types of payment due to the vendor arising on account of this contract excluding Earnest Money Deposit governed by the separate clauses of the contract.
 - ✚ The price to be quoted by the Tenderer should be shown as the maintenance cost of Materials. It should be inclusive of all taxes or any other charges. No extra charges will be paid. As this is comprehensive AMC, which includes all hardware, spares parts including all types of parts of Servers, Printers & Desktops, etc. The Corporation will make no separate payment, if any spare part required to be changed. However, if the rate of spare part is lower in the market, the benefit of the same may be passed on to the Buyer. No extra compensation /claim/duty due to market fluctuation or otherwise will be entertained during the period of contract.
 - ✚ If any damaged or defective part cannot be repaired or replaced with equivalent parts by the service provider and need to change the parts with upgraded parts, the cost should be borne by the service provider.
 - ✚ No advance payment would be made in any case.
 - ✚ The vendor will not have any legal right to proceed against the Corporation in the event of late payment due to unforeseen reason.
9. The 01 (One) well qualified service engineer with appropriate qualifications shall regularly visit the offices for attending the routine preventive maintenance, besides attending of complaints at Head Office. Frequent change of engineers will not be allowed, in normal circumstances.

10. Equipments:

The following should be kept in view while supplying the standby materials proposed to be used have been sought for in Annexure III.

- a) Materials if any sought for should be equivalent to the quality mentioned in the specifications provided in Annexure III
- b) The Tenderer should furnish a certificate on a separate paper certifying that the equipment is in accordance with specifications given in Annexure III to the Tender and he/she will be responsible for rejection/cancellation of contract if the equipment is not found up to the mark or for civil/criminal proceedings if the equipment supplied is found substandard.

11. Breach of Terms and conditions :

In case of breach of any of the terms and conditions mentioned above , the competent authority will have the right to cancel the AMC Work order without assigning any reason therefore and nothing will be payable by this Corporation in that event and security deposit shall also stand forfeited.

12. Subletting of Work:

The firm shall not assign or sublet AMC work or any part of it to any other person or party without having first obtained permission in writing of the Project Manager, WBAICL, Kolkata – 700001, which he will be at liberty to refuse if he/she thinks fit.

13. Right to call for information regarding status of work

The Corporation will have the right to call upon the information regarding status of AMC work at any point of time.

14. Non – Transferable:

The Tender is not transferable and under no circumstances the successful bidder shall be allowed to sub-contract with any other person/party/vendor. Only one Tender shall be submitted by one Tenderer.

15. Security Money:

- The earnest money of the successful bidder will be kept as refundable security deposit.
- The Security Deposit furnished by the bidder in respect of his tender will be refunded to him at the end of the contract period subject to successful completion and satisfactory performance of the AMC period duly certified by The Project Manager, WBAICL.
- Security Deposit will be released after 90 days from the date of completion of the work.
- In case of any irregularity, or violation of the terms & conditions of the contract agreement, the security deposit will be forfeited in addition to any legal action as deemed fit & required.

- In case of SSI unit/firm, the firm has to submit a sum of Rs. 15,000/- (Rupees Ten Thousand Only) as Security Deposit in the form of Demand Draft on any scheduled Indian Bank which is approved by the Reserve Bank of India and drawn in favour of 'West Bengal Agro Industries Corporation Limited' payable at Kolkata. The Demand Draft should be valid for a period 90 days.

16. Every bidder shall unconditionally accept the condition contained herein this tender. Affixation of the signature of the bidder on every page of the bid documents at the time of submission shall be the conclusive evidence of acceptance of the conditions stipulated. The bid of any bidder who does not accept any of these conditions shall not be considered.

Every successful bidder has to submit Pre Contract Integrity Pact mentioned in Annexure V.

17. No quotation will be accepted by post or courier service. No request will be entertained for sending the quotation paper by post.
18. The quotations received late for any reason whatsoever after 01:00 pm on 24/05/2018 shall not be opened and shall be returned back to the concerned quotationer or their authorized representative.
19. The contract can be terminated summarily by this office at any time without giving any notice and without assigning any reason, if the work of the supplier is found unsatisfactory during the period of this contract. In this connection the decision of the competent authority of WBAICL shall be final and binding on the firm.
20. The Contract shall be interpreted in accordance with the laws of the Union of India & will be under the jurisdiction of court in West Bengal.
21. Vendor shall be entirely responsible for all taxes, duties, license fees, etc. incurred until delivery of the Contracted Goods & Services to the Purchaser. No tax or duty will be payable by the Corporation.
22. In case any of the office addresses changes, then the address will be intimated and the service provider has to continue the service at the new address at no extra cost.

23. Arithmetic errors will be rectified on the following basis:

- i. If there is a discrepancy between the unit price and total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected unless it is lower figure. If the Vendor does not accept the correction of errors, its bid will be rejected.
- ii. If there is a discrepancy between words and figures, the amount whichever is lower will prevail.
- iii. The comparison shall be of total price of the goods offered inclusive of all taxes.
- iv. The Corporation may seek clarification in writing from bidder by email/letter. Bidder shall be promptly replying by email/letter within the time limit specified in the clarification letter from the Corporation.

24. Purchaser's Right to Accept or Reject any or all bids:

- a) The Purchaser reserves the right to modify or change any of the terms & conditions applicable to the offer at any time without prior notice.
- b) If any point of time, any IT items is/are deleted or added in the AMC, then the contract amount shall be re-calculated accordingly as per the price quoted for individual item in "Annexure III".
- c) The Purchaser reserves the right to accept or to reject or to cancel any or all the quotations without assigning any reason whatsoever.
- d) Canvassing in any form is strictly prohibited and in the event any quotationer is resorting to such practice, his quotation will be liable for rejection.

25. FORCE MAJEURE:

The Bidder awarded for the work shall not be considered in default, if delay in execution of contract occurs due to causes beyond his control such as natural calamities, civil wars, fire, strike floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the AMC period will be extended for a length of time equal to the period of force majeure or at the option of Tender Inviting Authority, the order may be cancelled. Such cancellation would be without any liability whatsoever on the part of WBAICL.

DETAILED SCOPE OF WORK

1. Maintenance & Service of Desktops, Laptops installed in WBAICL, Head Office (N. S. Road) and other district offices on comprehensive basis including replacement of all spare part (Monitor, Keyboard, Mouse, CPU (Motherboard, Processors, Fans, RAM, ROM, DVD Writer, SMPS, Cabinet, all the ports (USB, LAN, Audio, etc.)).
2. Maintenance of Operating System, Software Installation, Installation of Patches, Pre-emptive actions against virus spread, detection/removal of virus and configuration of applications (client/server).
3. Quarterly cleaning of all equipment using vacuum air, brush and soft muslin clothes in a year.
4. Checking of power supply source for proper grounding and safety of equipments.
5. Shifting of equipment within the building as and when required.
6. Maintenance & service of UPS on comprehensive basis including replacement of all spare part like Logic card, transformer, switches, battery, etc.
7. Maintenance & repair of all printers including replacement of Teflon, Logic card, Printer Head, etc.
8. Maintenance & service of system software and other Software packages/ material and customization of system as and when required.
9. Integration of the complete system and testing of the complete system as and when required.
10. Installation of Antivirus in all desktops and laptops of users and updating (as and when required) and Antivirus license will be provided by this office.
11. Manage routine network activities in WBAICL. Ensure continuous availability to the access of Internet.
12. Manage routers switches and cabling in WBAICL.
13. Existing cables and switches, if required to replace, the cost of wires, router, switches, etc. & installation will be borne by the vendor.
14. Manage Wi-Fi routers. Upgrade Wi-Fi routers as per the need and approval from respective authority.
15. Manage installation, support and upgrade of approved antivirus as per the guidelines.
16. The service engineers would have to take up call and report the fault within 24 hours. As far as possible, the repair would be carried out on-site itself. However, in case the equipment is taken to the workshop, the firm would provide a standby for the same of similar or better configuration.
17. The equipment to be taken out to the workshop for repair with proper permission of the competent officer would be at the company's own risk and expenses.
18. The vendor will also provide maintenance and repair services on holidays in case of emergency.
19. In case of non-availability of device-drivers of the machine (branded one like HP, DELL, Lenovo, etc.) they will be required to arrange the same from their source.

20. Minimum Service Standard:

The maximum downtime allowed for Desktops, Printers, UPS, Switch would be 04 days and 15 days for Scanner from the time of reporting the fault by telephone/fax/email excluding sat/Sunday/holidays. In case the fault is not set right within this time standby hardware of comparable or better configuration loaded with the required Operating System /application, software shall be provided by the vendor failing which the penalty clause will be invoked by the Corporation. The preventive maintenance of each equipment is to be carried out on quarterly basis. The Contractor should give the dates of preventive maintenance schedule which is intends to do the Servers, Desktops & Printers, Preventive maintenance routines are described as under:

- a) The hardware under AMC should be repaired within the deadline specified or standby hardware should be provided. If there is any delay in supplying standby hardware a penalty of following rate will be charged & amount of penalty will be deducted from payment of next quarter.

Desktop/Laptops	Rs. 200/- per day
Internet Connectivity/Server	Rs. 200/- per day
Any Printer	Rs. 100/- per day
Any UPS	Rs. 100/- per day
Scanner (Flat bed/Multifunction)	Rs. 50/- per day

Contd... (07)

If preventive maintenance is not carried fully, 20% Penalty charged from the quarterly bill.

- b) Additionally in case the hardware is urgently required the Corporation will be at liberty to get the fault repaired from outside agency and the cost of such repair will be deducted from the payment of the next month due to the AMC Vendor or adjusted against the Security Deposit as the case may be.
- c) In case, the complaint is not rectified/solved within the maximum downtime limit, then The Project Manager, WBAICL shall terminate the AMC and forfeit the Security Deposit.
- d) In the event of non-satisfactory AMC work, The Project Manager, WBAICL shall be at liberty to terminate the AMC and forfeit the Security Deposit.
- e) In the event of discovery of any error or defect due to the fault of the vendor at any time, the vendor shall be bound, if called upon to do so, to rectify such error or defect at his own cost to the satisfaction of and within the time fixed by the Corporation. In the event of the discovery of any defective equipment/work, which owing to urgency of for any other reason cannot be wholly rejected the Corporation shall have the power to deduct from any payment due to the vendor such sum as he may deem expedient.
- f) If any damaged or defective part cannot be repaired or replaced with equivalent parts by the service provider and need to change the parts with upgraded parts, the cost should be borne by the service provider.
- g) The vendor shall be responsible for taking backup data, Genuine Product Key and program available in Desktop/Laptop/Server before attending the fault and shall also be responsible for reloading the same. The backup copies are to be returned to the users, under acknowledgement from the user. In case data/genuine product key of OS/Software is lost, the vendor shall be responsible for recovering/purchasing the data/product key at their cost.
- h) The vendor shall check all the equipments within 03 days of signing of the contract and submit report to the Project Manager. In case no report is submitted within stipulated time, it will be assumed that all the machines are in running conditions.

21. Natural Calamity, Strike, etc.:

In case of strike, combination of workmen or natural calamity of any kind, fire accidents or circumstances beyond the control of the firm causing stoppage of his order, whereby the completion of order may be suspended resulting in undue delay without penalty, The Corporation shall have the power during such stoppage to get the work done elsewhere without charging the vendor. No obligation will rest on the Corporation to pay for any portion of the order undertaken before such a stoppage. The vendor shall provide every facility for timely completion of the order.

22. AMC will not include computer stationery like paper/ribbon/inkjet cartridges.

- 23. At the end of the AMC contract period, both the user and AMC holder shall certify separately that the computer systems/electronic device are in satisfactory working condition and that no fault or complaints are pending. If any equipments which is noted as in nonworking condition till the last hour of the AMC contract period should be rectified by the vendor without any extra cost to the corporation or else the pending AMC payments or security deposit or both will be forfeited.**

**Project Manager
West Bengal Agro Industries Corporation Ltd.**

ANNEXURE - I

Declaration

To
The Project Manager,
West Bengal Agro Industries Corporation Ltd.
23B, Netaji Subhas Road, 3rd Floor,
Kolkata - 700001

NIQ No. WBAIC/PD/PM/PGN-1(H)/NIQ-03/2018-19/172 dated : 11.05.2018

NAME OF THE WORK: ANNUAL MAINTENANCE CONTRACT OF DESKTOPS, LAPTOP, PRINTERS, UPSs, SCANNERS,
NETWORK INFRASTRUCTURE AND OTHER RELATED IT PERIPHERALS.

Dear Sir,

1. I _____ S/o
Shri _____
Proprietor/Director/Authorized Signatory of the _____
_____ (Company/Agency/Firm) mentioned
above is competent to sign the declaration and execute the tender document.
2. I/We have carefully read and understood all the terms and conditions of the Tender document for the contract for providing service to WBAICL and in the event of my/our tender being accepted, I/We undertake to abide by the conditions contained therein.
3. I/We have not been suspended, blacklisted or banned by any organization/government on any grounds. There is no case or charge under "under investigation", enquiry" or "trial" against me/firm/company or any Conviction in a court of Law.
4. The information/documents furnished along with the bid are true and authentic to the best of my knowledge and belief. I/We are well aware that furnishing any false information/fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution as per law.

Signature of the Authorized Signatory

Name of the Authorized Person : _____

Designation: _____

Phone No.: _____

Date: ____/____/____

Place: _____

For & on behalf of: _____

Company Seal:

ANNEXURE – II
Technical Information

1. Name of the Applicant :
2. Nationality :
3. Office Address :
4. Telephone No. :
- i. Fax No. :
- ii. Contact No. : (1)
- (2)
- iii. E-mail Address :
5. PAN No. :
6. GST No. :
7. Constitution :
- Individual
- Sole Proprietorship Concern
- Partnership Firm
- Public Ltd. Company
- Private Ltd. Company
6. Name of the Authorized person :
- Power of Attorney :
8. Year of Incorporation :
9. Trade License/Enlistment Certificate No. : _____
- Yes / No
10. Whether the firm is in business of maintenance of Computer and Peripherals for Last Five Years? /
11. Whether the firm is willing to provide onsite support for Desktops, Laptop, Printers, Scanners, UPSs and other IT accessories? /

Important:

Photocopies of all the documents relating to the information mentioned above duly self-attested by Authorized Signatory and company stamp need to be submitted. Original Copies in respect to Sl. No. 07 & 08 should be sent to this office along with the necessary documents.

Signature of the Authorized Signatory

Stamp of the firm

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./ Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
04.	Desktop Specification: Intel Core i3-3240 (3.40 GHz); RAM: 2GB DDR3 HDD: 500 GB SATA; DVD R/W, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,		04 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)
05.	Desktop Specification: Intel Core i3-4160 (3.60 GHz); RAM: 4GB DDR3 HDD: 1TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,		05 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)
06.	Desktop Specification: Intel Core i3-4160 (3.60 GHz); RAM: 4GB DDR3, Inbuilt Wifi + Bluetooth, HDD: 1TB SATA; DVD R/W, OS: Windows 7 Professional 32 bit (Original) 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,		01 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./ Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
07.	<p>Desktop</p> <p>Specification: Intel Core i3-6100 (3.70 GHz); RAM: 4GB DDR3 HDD: 1TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p>		02 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)
08.	<p>Desktop</p> <p>Specification: Intel Core i5-4460 (3.30 GHz); RAM: 4GB DDR3 HDD: 1 TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p>		03 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)
09.	<p>Desktop</p> <p>Specification: Intel Core i5-4460 (3.30 GHz); RAM: 4GB DDR3, Inbuilt Wifi + Bluetooth, HDD: 1 TB SATA; DVD R/W, OS: Windows 7 Professional 32 bit (Original) 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p>		01 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
13.	Desktop Specification: Intel Core 2 Duo (2.60 GHz); RAM: 2GB DDR2 HDD: 1 TB SATA; DVD R/W, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse,		01 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....) )
14.	Printer Model: HP LaserJet P1106/P1108		26 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....) )
15.	Printer Model: HP LaserJet 1020 Plus		05 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....) )

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
16.	Printer Model: Canon Laser Shot LPB3500		01 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....))
17.	Printer Model: Dot Matrix EPSON LQ2090 (02 Nos.) + TVS MSP 345 (01 No.)		03 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....))
18.	Colour Printer (Multifunction) Model: HP Deskjet AIO 151 Ink Advantage		01 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....))

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
19.	Scanner Model: HP Scanjet 200		04 Nos.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)
20.	Scanner Model: HP Scanjet Pro 3000S2		01 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)
21.	Scanner Model: Canon LiDe 120		1 No.	Basic Rate : _____ + GST @ : _____ _____ Total : _____	Rs. _____ (In Words:.....)

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
22.	UPS 600 VA Brand: APC, Frontech, Zebronics		35 Nos.	Basic Rate : _____ + GST @ : _____ Total : _____	Rs. _____ (In Words:.....) (.....)

For WBAICL, Taratala CS:-

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	Desktop Specification: Intel Core 2 Duo E5300 (2.60 GHz); RAM: 2GB DDR3 HDD: 160 GB SATA; DVD R/W, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse, Printer Model: HP LaserJet P1106		01 Set	Basic Rate : _____ + GST @ : _____ Total : _____	Rs. _____ (In Words:.....) (.....)

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
02.	<p>Desktop</p> <p>Specification: Intel Core i3-4160 (3.60 GHz); RAM: 4GB DDR3 HDD: 1TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP LaserJet P1106</p> <p>UPS Model: Zebronics 600 VA</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>
03.	<p>Desktop</p> <p>Specification: Intel Core 2 Duo E5300 (2.60 GHz); RAM: 2GB DDR3 HDD: 320 GB SATA; DVD R/W, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: Dot Matrix EPSON LQ1150 II</p> <p>UPS Model: Zebronics 600 VA</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

For WBAICL, Barasat:-

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core 2 Duo E5300 (2.60 GHz); RAM: 2GB DDR2 HDD: 320 GB SATA; DVD R/W, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP LaserJet P1106 (01 No.) + EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS Model: APC 600VA</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

For Chinsurah

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core 2 Duo E7500 (2.93 GHz); RAM: 2GB DDR2 HDD: 500 GB SATA; DVD R/W, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP Multifunction LaserJet M1136 (01 No.) + EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS Model: Frontech 600VA</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

For Krishnagar

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core 2 Duo E5300 (2.60 GHz); RAM: 2GB DDR2 HDD: 320 GB SATA; DVD R/W, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP LaserJet P1108 (01 No.)</p> <p>UPS Model: APC 600VA</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

For Pursurah

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core i3-3240 (2.90 GHz); RAM: 2GB DDR3 HDD: 500 GB SATA; DVD R/W, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP LaserJet P1108 (01 No.) + EPSON Multifunction L220 (01 No.)</p> <p>UPS Model: Frontech 600VA</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

For Burdwan

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core i3-4160 (3.60 GHz); RAM: 4GB DDR3 HDD: 1 TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer: Model: EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS: Model: APC 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+ GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....)</p>
02.	<p>Desktop</p> <p>Specification: Intel Core 2 Duo E7500 (2.90 GHz); RAM: 2GB DDR3 HDD: 500 GB SATA; DVD R/W, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer: Model: EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS: Model: APC 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+ GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....)</p>

For Egra

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core i3-4160 (3.60 GHz); RAM: 2GB DDR3 HDD: 500 GB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer: Model: EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS: Model: APC 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+ GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....)</p>

For Panskura

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core i3-4160 (3.60 GHz); RAM: 2GB DDR3 HDD: 500 GB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS Model: APC 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

For Paschim Midnapore

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
01.	<p>Desktop</p> <p>Specification: Intel Core i3-4160 (3.60 GHz); RAM: 2GB DDR3 HDD: 1 TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 18.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP LaserJet P1108 (01 No.)</p> <p>UPS Model: Zebronics 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....</p> <p>.....)</p>

Sl. No.	Item	HSN/SAC Code (To be filled by Quotationer)	Qty. (No./Set) (A)	Rate Per Unit (Inclusive of all demands) (Rs.) (B)	Total Amount (Inclusive of all demands) (Rs.) (C = A x B)
02.	<p>Desktop</p> <p>Specification: Intel Core i3-6100 (3.70 GHz); RAM: 8GB DDR3 HDD: 1 TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 19.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: HP LaserJet P1108 (01 No.)</p> <p>UPS Model: Zebronics 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....)</p>
03.	<p>Desktop</p> <p>Specification: Intel Core i3-7100 (3.91 GHz); RAM: 4GB DDR3 HDD: 1 TB SATA; DVD R/W, Inbuilt Wifi + Bluetooth, 21.5 inch LED Monitor, Wired Keyboard & Optical Mouse,</p> <p>Printer Model: EPSON Dot Matrix LQ1150 II (01 No.)</p> <p>UPS Model: Microtek 600VA (01 No.)</p>		01 Set	<p>Basic Rate : _____</p> <p>+</p> <p>GST @ : _____</p> <p>_____</p> <p>Total : _____</p>	<p>Rs. _____</p> <p>(In Words:.....)</p> <p>.....</p> <p>.....)</p>

The Total Amount Quoted (Inclusive of all demands): Rs. _____ (In Words:) I agree to provide Annual Maintenance Contract at the quoted rates. All the rates quoted are inclusive of all demands. I accept all the terms & conditions as mentioned in the tender.

For _____

Stamp of the firm

Signature of the Authorized Signatory with Date